DIRECTORY:

CERTIFICATION AND REGISTRATION BODIES FOR PROFESSIONS AND OCCUPATIONS IN ALBERTA

October 1990

Alberta
CAREER DEVELOPMENT
AND EMPLOYMENT
Immigration and Settlement

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DIRECTORY:

CERTIFICATION AND REGISTRATION BODIES FOR PROFESSIONS AND OCCUPATIONS IN ALBERTA

October 1990

ABOUT THIS DIRECTORY...

The first printing of the directory was issued in April 1986. This October 1990 version is based on information available to us as of September 1990.

The information listed here is meant for reference only. For further details the offices listed should be contacted directly. We appreciate the co-operation and assistance from the many organizations who have helped us update the information. If you spot any errors or omissions, please let us know.

Alberta Career Development and Employment
Immigration and Settlement
11th Floor, CityCentre
10155 - 102 Street
Edmonton, Alberta
T5J 4L5
Telephone (403) 427-0537
FAX (403) 422-0126

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ACCOUNTANTS - Certified General Accountants

- Students must have a high school graduation diploma or the equivalent, and Canadian citizenship or landed immigrant status.
- To be accredited as a Certified General Accountant (C.G.A.), it is necessary to complete a 17 course program and to meet the Public Speaking and Practical Experience requirements. The academic program includes micro-computer technology and allows specialization at the fifth level in management accounting, financial or public practice.
- Advanced standing can be obtained for equivalent courses taken through a recognized university, college or other professional program.

Contact:

The Certified General Accountants
Association of Alberta
223 - 14th Street N.W.
Calgary, Alberta
T2N 1Z6
Tel. 282-6620 FAX. 270-8614
Toll free telephone 1-800-332-1078

The Certified General Accountants
Association of Alberta
#310 Terrace Plaza
4445 Calgary Trail South
Edmonton, Alberta
T6H 5R7
Tel. 436-2164

ACCOUNTANTS - Certified Management Accountants

- The Society of Management Accountants is the organization dedicated exclusively to giving Certified Management Accountants the advantage in management accounting education, research, accreditation, career management and professional responsibility.

- Minimum requirements for admission as a CMA candidate are completion of prerequistes to the Professional Program, passing the Entrance Examination and Canadian citizenship or landed immigrant status.

- To earn a CMA designation, CMA candidates must satisfy admission requirements and complete the two year Professional Program integrated with a minimum two year practical experience.

Contact:

Society of Management Accountants of Alberta
1800 One Paliser Square
125 Ninth Avenue, S.E.
Calgary, Alberta
T2G OP6
Tel. 269-5341, Toll free 1-800-332-1182
Fax. 262-5477

ACCOUNTANTS - Chartered Accountants

- The usual minimum admission requirement is successful completion of a university degree. Individuals without a university degree may also register as students in certain circumstances. All registered students must complete a specified series of university courses as part of the university degree, through post-degree studies, or on an individual basis.
- To be certified as a chartered accountant (CA) in Alberta, it is necessary to successfully complete the Qualification Course and Examination, Finalist Preparation Course, a uniform national examination and 36 months of practical experience with an approved CA firm.
- Students registered in university degree programs may register under a "Work/Study Program" which combines practical experience with academic training.

- In order to perform certain statutory or public company audits in Alberta, the auditor must be a member of the Institute of Chartered Accountants of Alberta.

Contact:

Student Registration Administrator
Institute of Chartered Accountants of Alberta
901 Toronto Dominion Tower, Edmonton Centre
Edmonton, Alberta
T5J 2Z1

Edmonton: 424-7391
Calgary: 264-3420
Other: 1-800-232-9406

AGROLOGISTS

- The Alberta Institute of Agrologists is an association which certifies those who are qualified to use the title Professional Agrologist.
- Training as an Agrologist requires at least four years of University training leading to a degree in Agriculture or equivalent.
- Qualifications are reviewed by the Universities Co-ordinating Council, and applicants may be required to write professional examinations.
- Proficiency in the English language is required.
- Registration is not mandatory in Alberta but is required by many institutions as a condition of employment.

Contact:

Ken C. Davies, Registrar
Alberta Institute of Agrology
8506 - 104 Street
Edmonton, Alberta
T6E 4G4
Tel. 432-0663

Universities Co-ordinating Council
Professional Examinations Office
Suite 203, Park Plaza
10611 - 98 Avenue
Edmonton, Alberta
T5K 2P7
Tel. 429-9975

ARCHITECTS

- The Alberta Association of Architects is a professional association which registers those qualified as architects.
- Educational requirements to be an architect are a degree in architecture or its equivalent.
- The Universities Co-ordinating Council assesses academic qualifications and foreign equivalencies.
- It is necessary to pass Canadian Architectural Practice Exams and the National Council of Architectural Registration Boards Examination.
- Three years of practical training are required, two years must be in Canada, including one year in Alberta.
- To use the title Architect and to practice architecture in Alberta it is necessary to be registered.

Contact:

Ms. Penny A. Cairns, Registrar or
Mr. Paul Polson, President
The Alberta Association of Architects
Duggan House
1015 Saskatchewan Drive
Edmonton, Alberta
T6E 4S1
Tel. 432-0224
Fax. 439-1431

Universities Co-ordinating
Council
Professional examinations Offices
University of Calgary
2500 University Drive, N.W.
Calgary, Alberta
T2N 1N4
Tel. 220-7067 or 220-7066

CHIROPRACTORS

- The College of Chiropractors of Alberta is the licensing office for chiropractors in Alberta. A practitioner must be registered with the College to practice.
- Training in chiropractic is six years; two years of university followed by four years at an accredited chiropractic college, including a one year internship.
- The Universities Coordinating Council assesses academic qualifications of individuals. The College of Chiropractors of Alberta sets and administers the Alberta examination to certify applicants as eligible to practice chiropractic in Alberta.

Contact:

Mrs. Shirley Gazley
Executive Assistant or
Dr. Ray Graham, Registrar
College of Chiropractors of Alberta
516 Oxford Tower
10235 - 101 Street
Edmonton, Alberta
T5J 3G1
Tel. 420-0932

Universities Co-ordinating
Council
Professional Examinations Office
University of Calgary
2500 University Drive, N.W.
Calgary, Alberta
T2N 1N41
Tel. 220-7067 or 220-7066

COMBINED LABORATORY AND X-RAY TECHNICIANS

- Training is completion of a 16 months course in laboratory and X-ray technology at the Northern Alberta Institute of Technology.
- Practitioners must be registered with the Alberta Association of Combined Laboratory and X-Ray Technicians.
  Health Disciplines Act.
- Registration expires on December 31 of each year. Renewal is provided on condition of having been employed at least 700 hours over the last three years with a minimum of 350 hours in both categories. If practice is limited to either laboratory or x-ray but not both, practitioners may be registered with practise rights limited to laboratory or x-ray only.

Contact:

Ms. Audrey Funk, President
Alberta Association of Combined
Laboratory and X-Ray Technicians
370 Terrace Plaza
4445 Calgary Trail South
Edmonton, Alberta
T6H 4R7

Registrar
Health Disciplines Board
Professions & Occupations Bureau
5th Floor, Kensington Place
10011 - 109 Street
Edmonton, Alberta
T5J 3S8
Tel. 427-2655

DENTAL ASSISTANTS

- The Alberta Dental Assistants Association is the association which registers those who have completed training as dental assistants.
- Training as a dental assistant involves a minimum of 10 months at a technical school, or 24 months in an independent study program. A challenge program is offered to dental auxiliaries with a minimum of one year on-the-job training.
- It is necessary to be registered to work in Alberta as a certified dental assistant.
- Qualifications are reviewed by the association's Certification Board Committee.

Contact:

Ms. Melanie Bachand, C.D.A.
Executive Director
Alberta Dental Assistants Association
42 Beacon Crescent
St. Albert, Alberta
T8N 0A3
Tel. 459-9084

DENTAL HYGIENISTS

- Certification and registration by the Alberta Dental Association is mandatory for employment as a dental hygienist in Alberta.
- Applicants who are not graduates of an approved two year university program in Dental Hygiene within the past five years, may be certified after successful completion of written and clinical examinations.

Contact:
Ms. Noreen Wassil
President
Dental Hygienists Association
1423 - 24 Street, S.W.
Calgary, Alberta
T3C 1H9
Tel: 244-3030

DENTAL TECHNICIANS

- The Dental Technicians Board sets examinations to certify applicants eligible to practise in Alberta.
- It is necessary to register with the Board and to renew this registration annually.
- Training involves either a two year technology program followed by a three year apprenticeship, or a five year apprenticeship.
- Qualifications are evaluated by the Dental Technicians Board.

Contact:

Mr. Gary Fedoretz
President
Alberta Society of Registered
Dental Technicians
211, 11523 - 100 Avenue
Edmonton, Alberta
T5K 0S8
Tel. 482-2156

Ms. Mahenaz Layton
Secretary
Dental Technicians Board
Professions & Occupations Bureau
5th Floor, Kensington Place
10011 - 109 Street
Edmonton, Alberta
T5J 3S8
Tel. 427-2655

DENTISTS

- The Alberta Dental Association is the governing body which licenses dentists in Alberta.
- Qualifications are reviewed by the Universities Co-ordinating Council, after obtaining a National Dental Examining Board of Canada Certificate.
- Training as a dentist requires at least four years at university in a dental program following pre-requisite requirements.
- Applicants who received their training outside Canada or the U.S. must pass a written examination, a pre-clinical examination, and a practical clinical examination conducted by the National Dental Examing Board of Canada.
- It is necessary to be licensed to practice in Alberta.

Contact

Dr. B.E. Leroy, Registrar
Alberta Dental Association
101, 8230 - 105 Street
Edmonton, Alberta T6E 5H9
Tel. 432-1012

DENTURISTS OR DENTAL MECHANICS

- The Board of Examiners for Certified Dental Mechanics sets examinations to certify applicants eligible to practice in Alberta.
- Certification must be renewed annually.
- Training involves a two year technology training program followed by a two year internship with a written and a practical examination.
- Qualifications are evaluated by the Board of Examiners for Certified Dental Mechanics.

Contact:

Ms. Lorrie Rees
Office Administrator
Alberta Denturist society
201 - 2 Athabascan Avenue
Sherwood Park, Alberta
T8A 4E3
Tel. 464-0300

Denturist Board of Examiners
Professions & Occupations Bureau
5th Floor, Kensington Place
10011 - 109 Street
Edmonton, Alberta
T5J 3S8
Tel. 427-2655

DIETARY TECHNOLOGISTS

- The Alberta Dietary Technologists Association is the Alberta association which registers those who have completed the education and training requirements for a dietary technologists.
- Requirements include graduation from a two year technical institute program, or equivalent (as determined by the association).
- Registration is not mandatory in Alberta, but is required by many institutions as a condition of employment.

Contact:

The Alberta Dietary
Technologist Association
P.O. Box 3791
Station "D"
Edmonton, Alberta
T5L 4J8

The Alberta Dietary
Technologists Association
P.O. Box 2353
Calgary, Alberta
T2P 2M6

DIETITIANS

- The Alberta Registered Dietitians Association (A.R.D.A.) is the Alberta association which registers those who have completed the education and training requirements for a dietitian as specified in the Registered Dietitians Act Chapter R-10.1 (1985) and the Regulations pursuant to the Registered Dietitians Act.
- Educational requirements are a four year baccalaureate degree with a specialization in foods and nutrition. This is followed by a one year internship in an accredited institution, or equivalent.
- The Universities Co-ordinating Council assesses all applicants' qualifications prior to admission to A.R.D.A.
- Registration permits dietitians to use the title of Registered Dietitian (R.D.).
- Many institutes require membership in A.R.D.A. and/or the Canadian Dietetic Association (C.D.A.) as a condition of employment.

Contact:

Registrar
Alberta Registered Dietitians
Association
#370 Terrace Plaza
4445 Calgary Trail South
Edmonton, Alberta
T6H 5R7

Canadian Dietetic Association
480 University Avenue
Suite 601
Toronto, Ontario
M5G 1V2

EMERGENCY MEDICAL TECHNICIANS - AMBULANCE (EMT-A)

- Must complete an approved program of studies or a program assessed as substantially equivalent. Approved programs in Alberta are available at SAIT, AVC Lac La Biche, and Maskwachees Cultural College.
- Must successfully complete a provincial registration examination and be registered with the Alberta Prehospital Professions Association as an EMT-A.
- Registration expires on December 31st of each year. Renewal is approved on condition of having been employed for at least 480 working hours to provide basic life support services and having obtained 120 continuing education credits. These requirements must be met within the two years immediately preceding the application for renewal.

Contact:

Mr. Ed Moffat, Chairman, Board of Directors or
Ms. Jackeline S. Osborne, Registrar
Alberta Prehospital Professions Association
8711 - 50 Avenue
Edmonton, Alberta
T6E 5H4
Tel. 466-2772
FAX: 466-2869

EMERGENCY MEDICAL TECHNICIANS - PARAMEDIC (EMT-P)

- Must complete an approved program of studies or a program assessed as substantially equivalent. Approved two year programs in Alberta are available at NAIT and SAIT.
- Must successfully complete a provincial registration examination and be registered with the Alberta Prehospital Professions Association as an EMT-P.
- Registration expires on December 31st of each year. Renewal is approved on condition of having been employed for at least 480 working hours to provide advance life support services and having obtained 120 continuing education credits. These requirements must be met within the two years immediately preceding the application for renewal. Practitioners must also have satisfactorily completed an advanced life support re-certification examination within the four years immediately preceding the application for renewal.

Contact:

Mr. Ed Moffat, Chairman - Board of Directors or
Ms. Jackeline S. Osborne, Registrar
Alberta Prehospital Professions Association
8711 - 50 Avenue
Edmonton, Alberta
T6E 5H4
Tel. 466-2772
FAX: 466-2869

ENGINEERS, GEOLOGISTS AND GEOPHYSICISTS

- The Association of Professional Engineers, Geologists and Geophysicists of Alberta (APEGGA) is responsible for licensing qualified engineers, geologists and geophysicists.
- Training as an engineer, geologist or geophysicist requires at least four years of university training.
- It is necessary to be registered by APEGGA to practice as a Professional Engineer, Geologist or Geophysicist in Alberta.
- At least two years of experience acceptable to the APEGGA Board of Examiners is required before being licensed.
- A Professional Practice Examination is required.
- Proficiency in the English language is required (TOEFL score of 600).

Contact:

Mr. R. Ross, P. Eng., Executive Director & Registrar
Association of Professional
Engineers, Geologists and
Geophysicists of Alberta
15th Floor, Scotia Place, Tower I
10060 Jasper Avenue
Edmonton, Alberta
T5J 4A2
Tel. 426-3990

ENGINEERING, GEOLOGICAL AND GEOPHYSICAL TECHNOLOGISTS

- The Alberta Society of Engineering Technologists (ASET) evaluates qualifications and certifies technologists and technicians in the field of Engineering, Geology and Geophysics. ASET grants Certified Engineering Technicians/Technologists (C.E.T.) and Registered Engineering Technologists (R.E.T.) credentials
- Certification as a technologist requires a minimum of two years training at a recognized Alberta Institute of Technology or College leading to a Diploma of Technology accredited by ASET, or an equivalent amount of training elsewhere.
- Certification as a technician requires a minimum of one year training at a recognized Alberta Institute of Technology or College leading to a certificate of technology or an equivalent amount of training elsewhere.
- Experience required for certification at the technician or technologist level is two years work experience at an appropriate level. At least one year of Canadian experience is required.
- Experience required for registration at a registered technologist level is four years work experience at an appropriate level, plus successful completion of additional examinations.

- Foreign qualifications, and to a lesser degree work experience, can be granted equivalency status by ASET in many circumstances. Where a shortage in either training or experience is determined, an Associate membership can be granted while the individual accumulates the necessary credits or experience.
- Individual qualifications are reviewed by the ASET panel of Examiners and/or the ASET Certification Board.
- Although membership is not mandatory, ASET certification is widely recognized in government, business and industry in Alberta and provides members a considerable number of benefits.

Contact:

Mr. Brian McCormack, R.E.T.
The Alberta Society of Engineering Technologists
Suite 1520, Royal Trust Tower
Edmonton Centre
Edmonton, Alberta
T5J 2Z2
Tel. 425-0626 Edmonton
263-5656 Calgary
Toll-free 1-800-272-5619
FAX: 424-5053

FORESTERS

- Membership in the association of Registered Professional Foresters, which results in designation as a Registered Professional Forester (R.P.F.), is restricted to those having work experience and a degree in forestry, or an adequate combination of training and experience to meet regulations.
- Although not mandatory, membership in the Association is widely recognized and provides members with considerable benefits.

Contact:

Mr. Alan J. Rittman, Registrar
Alberta Registered Professional Foresters Association
Suite 201
Linwood Business Centre
8709 - 156 Street
Edmonton, Alberta
T5R 1Y5
Tel: (403) 483-2003

HEARING AID PRACTITIONERS

- The usual training includes a 22 lesson correspondence course, followed by a 30-hour course "Audiology 1" at Alberta College.
- A series of five "Audiology 2" courses at Alberta College is usually taken while working as a hearing aid practitioner trainee.
- At present, registration is not mandatory.

Contact:

Mr. Chester Mook
President
Alberta Hearing Aid
Practioners Association
#6, 402 - 4 Avenue, S.
Lethbridge, Alberta
T5J OT5
Tel. 329-6249

INSURANCE ADJUSTERS

- Licensed under the Insurance Act.
- Must write a qualifying examination.
- Once the qualifying examination has been successfully completed, the applicant must work under the close supervision of a fully qualified Insurance Adjuster.
- While working under a qualified Insurance Adjuster, the trainee must successfully complete courses offered by the Insurance Institute of Canada to eventually reach independent adjuster status.

Contact:

Alberta Insurance Council
#350, 10055 - 106 Street
Edmonton, Alberta
T5J 2Y2

Tel. 421-4148

Alberta Insurance Council
243 Northgate Village
495 - 36 Street, N.E.
Calgary, Alberta
T2A 6K3

Tel. 569-1775

LAND SURVEYORS

- Must hold a two year diploma in surveying and mapping from a recognized technical school, or equivalent.
- Must complete a set of academic examinations which are administered by the Western Canadian Board of Examiners in order to obtain a Certificate of Completion. The candidate must then work under a practicing Alberta Land Surveyor for a period of 2 years. (A Commission to Practice as a land surveyor in any province in Canada is currently recognized as equivalent to a Certificate of Completion.)
- Upon completion of a minimum of one-half of the articling time, the candidate may be allowed to attempt the four professional examinations, which must all be passed at one sitting. A qualifying examination must then be written, consisting of a technical report, of approximately 5000 words, and an oral examination.

Contact:

Western Canadian Board of Examiners
University of Calgary
c/o Department of Surveying Engineering
2500 University Drive, N.W.
Calgary, Alberta
T2N 1N4
Tel: 220-7106

LAWYERS

- The Law Society of Alberta licenses lawyers to practice in Alberta.
- Training as a lawyer requires at least five years of university. Qualifications are evaluated through the Universities Coordinating Council.
- To practice in Alberta it is necessary to article for one year and successfully complete the Bar Admission Course.
- Lawyers must be Canadian citizens or permanent residents.

Contact:

Ms. Brenda Gesinghaus
Members' Secretary
#600, 919 - 11th Avenue, S.W.
Calgary, Alberta
T2R 1P3

Tel: 229-4700

President - Law Society of Alberta
T.F. McMahon, Q.C.
Atkinson McMahon
1900, 350 - 7th Avenue, S.W.
Calgary, Alberta
T2P 3W9
Tel: 260-8500

MEDICAL RADIATION TECHNOLOGISTS

- Must complete an approved two-year course at an institute of technology, consisting generally of one year's class work and one year at an affiliated hospital.
- A candidate must write a national certification examination administered through the Canadian Association of Medical Radiation Technologists.
- Practitioners in Alberta who wish to use the title Medical Radiation Technologist, Radiographic Technologist, Radiation Oncology Technologist, or Nuclear Medicine Technologist must be registered under the Health Disciplines Act.
- Registration expires on December 31 of each year. Renewal is on condition of having been employed for 480 hours in the previous five years or having taken a refresher or training program within two years of graduation.

Contact:

Ms. Jane Wiggins, R.T.T.
Department of Radiation Therapy
Tom Baker Cancer Clinic
1331 - 29th Street, N.W.
Calgary, Alberta
T2N 4N2

Ms. Priscille Breault
Registrar, A.M.R.T.
Suite 1 - 2nd Floor
2210 - 39 Street, N.
Lethbridge, Alberta
T1H 5J2

NATUROPATHIC PRACTITIONERS

- The Alberta Association of Naturopathic Practitioners represents practitioners in Alberta.
- Training in naturopathy is provided at a number of colleges in North America.
- An application is currently before the Health Disciplines Board to have naturopathic practioners regulated under the Health Disciplines Act.

Contact:

Mr. Kevan Garner
President
Alberta Association of Naturopathic Practitioners
#106, 9942 - 82 Avenue
Edmonton, Alberta
T6E 1Y9

Registrar
Health Disciplines Board
Professions & Occupations Bureau
5th Floor, Kensington Place
10011 - 109 Street
Edmonton, Alberta
T5J 3S8
Tel.427-2665

NURSES

- The Alberta Association of Registered Nurses is the body which registers persons who meet the requirements for registration as specified in the Nursing Profession Act. Chapter N-14.3 (1983) and the Regulations pursuant to the Nursing Profession Act.
- To train as a nurse requires at least two years post-secondary education.
- Proficiency in the English language is required.
- It is necessary to be registered to practice as a nurse in Alberta.

Contact:

Ms. Jean Smith, Registrar
Alberta Association of
Registered Nurses
11620 - 168 Street
Edmonton, Alberta
T5M 4A6
Tel. 451-0043
Fax. 452-3276

PRACTICAL NURSES/NURSING ASSISTANTS

- The Professional Council of Registered Nursing Assistants is the body which registers persons who meet the requirements for registration as specified in the Health Disciplines Act, Nursing Assistants Regulation (Alberta Regulation).
- To train as a practical nurse/nursing assistant requires at least one-year post-secondary education.
- Proficiency in the English language is required.
- Only those registered shall use the title.

Contact:

Ms Patricia Fredrickson
Executive Director/Registrar
Professional Council of Registered
Nursing Assistants
10604 - 170 Street
Edmonton, Alberta
T5S 1P3
Tel. 484-8886

NURSING ORDERLIES

- Must hold certificate of registration with the Professional Council for Registered Nursing Assistants in order to use the title "Registered Nursing Orderlies".
- Registration with the Alberta Association of Registered Nursing Orderlies is optional.

Contact:

Mr. Finn Didrichsen
President
Alberta Association of Registered
Nursing Orderlies
9606 - 71 Avenue
Edmonton, Alberta
T6E OW4
Tel. 488-3929

OCCUPATIONAL THERAPISTS

- The Alberta Association of Registered Occupational Therapists (AAROT) is the professional and regulatory body for qualified occupational therapists.
- Training to be an occupational therapist requires completion of a baccalaureate degree from an approved university occupational therapy educational program. Part of the training includes a minimum of 1200 hours of field work.
- To practice in Alberta, it is mandatory to be registered with the Alberta Association of Registered Occupational Therapists. Conditional registration in AAROT as a restricted practitioner may be granted to complete eligibility requirements.
- An occupational therapist who has not graduated from the occupational therapy educational program at the University of Alberta will have to obtain a certificate of academic eligibility from the Universities Coordinating Council prior to applying for registration with AAROT.

Contact:

Alberta Association of Registered
Occupational Therapists
#300, 5241 Calgary Trail South
Edmonton, Alberta
T6H 5G8
Tel. 436-8381

Universities Co-ordinating
Council
Professional Examinations Office
Suite 203, 10611 - 98 Avenue
Edmonton, Alberta
T5K 2P7
Tel. 429-9975

OPHTHALMIC DISPENSER

- The Ophthalmic Dispensers Examining Board conducts licensing examinations in spectacle and contact lens dispensing.

- Training in spectacle dispensing involves a two-year independent study program accompanied by workshops and lectures from the Northern Alberta Institute of Technology (NAIT) plus a two-year apprenticeship administered by NAIT. The independent study program and apprenticeship may be taken concurrently.

- Training in contact lens dispensing involves a two-year independent study program accompanied by workshops and seminars from the Northern Alberta Institute of Technology (NAIT) plus a two-year apprenticeship may be taken concurrently, but training in spectacle dispensing is a pre-requisite.

- To practice in Alberta it is necessary to be registered with the Alberta Guild of Ophthalmic Dispensers.

Contact:

Mr. Drew Jeffries
President
Alberta Guild of Ophthalmic Dispensers
1140, 10830 Jasper Avenue
Edmonton, Alberta
T5J 2B4
Tel. 429-2694

Secretary, Ophthalmic Dispensers
Examination Board
Professions and Occupations
Bureau
5th Floor, Kensington Place
10011 - 109 Street
Edmonton, Alberta
T5J 3S8
Tel. 427-2655

Ms. Anita Deinbeck
Program Head
N.A.I.T.
Ophthalmic Dispensing Program
11762 - 106 Street
Edmonton, Alberta
T50 2R1
Tel. 471-8555

OPTOMETRISTS

- The Alberta Association of Optometrists certifies applicants as eligible to practice in Alberta.
- To practice, a practitioner must be registered with the Alberta Association of Optometrists.
- Training in optometry involves four years of specialized professional education, preceded by at least two years of a pre-optometry university science program.
- Qualifications are assessed by the Universities Co-ordinating Council and are approved if the applicant holds a degree in Optometry from an approved faculty or an optometric study substantially equivalent to a degree in Optometry from an approved faulty. The applicant must pass examinations prescribed by the Registration Committee of the Alberta Association of Optometrists.

Contact:
Dr. Al Strako, Registrar
Alberta Optometric Association
#1, 9333 - 50 Street
Edmonton, Alberta
T6B 2L5
Tel. 468-1203

Universities Co-ordinating
Council
Professional Examinations Office
University of Calgary
2500 University Drive, N.W.
Calgary, Alberta
T2N 1N4
Tel. 220-7067 or 220-7066

October 1990

PHARMACISTS

- The Alberta Pharmaceutical Association (APha) is the licensing body for pharmacists in the province of Alberta.
- An academic training program of not less than four years at a recognized university is required.
- Qualifications are assessed by the Universities Co-ordinating Council.
- A period of five hundred hours of internship in a pharmacy in Alberta must be served prior to taking the provincial examination.
- If the applicant provides proof of full-time practice in another Canadian jurisdiction for the preceding 12 month period, then the 500 hour of internship prior to taking the provincial examination may be waived.
- All applicants must be Canadian citizens or have lawfully been admitted for permanent residence in Canada, or reside in Canada temporarily pursuant to an international agreement.

Contact:

Ms. Debbie Homes
The Alberta Pharmaceutical
Association
10615 - 124 Street
Edmonton, Alberta
T5N 1S5
Tel. 488-8152

Universities Co-ordinating
Council
Professional Examinations Office
Suite 203, 10611 - 98 Avenue
Edmonton, Alberta
T5K 2P7
Tel. 429-9975

PHYSICIANS AND SURGEONS

- The College of Physicians and Surgeons is the licensing body for medical doctors.
- Education requirements are at least six years of university and training.
- It is necessary to pass a qualifying examination and work as an intern for two years in Canada.
- Internship positions are very difficult to get.

Contact:

Dr. L. R. Ohlhauser, Registrar
College of Physicians and Surgeons of Alberta
9901 - 108 Street
Edmonton, Alberta
T5K 1G8
Tel. 423-4764

PHYSICAL THERAPISTS

- The College of Physical Therapists of Alberta (CPTA) is the licensing body for physical therapists. All physical therapists who practice in Alberta must be members.
- In Canada a physical therapist completes a four year baccalaureate program at a university.
- Academic qualifications are evaluated by the Universities Co-ordinating Council to determine if the person is academically eligible for registration. Foreign educated physical therapists, who have successfully completed the Canadian Physiotherapy Association membership examination process since September 1982, may be declared academically eligible by the Universities Co-ordinating Council.

Contact:

Ms. Joanne Horne, Registrar
College of Physical
Therapists of Alberta
#302, 602 - 104 Street
Edmonton, Alberta
T6H 5S4

Universities Co-ordinating
Council
Professional Examinations Office
Suite 203, 10611 - 98 Avenue
Edmonton, Alberta
T5K 2P7
Tel. 429-9975

PODIATRISTS

- The Board of Examiners in Podiatry sets examinations to certify that applicants are eligible to register with the Association.
- Training as a podiatrist involves more than four years of post secondary education.
- to practice, it is necessary to be registered with the Alberta Podiatry Association.
- Qualifications are assessed by the Board of Examiners in Podiatry.

Contact:

Dr. G. G. Joseph
Heritage Square
Suite 134 South
8500 Macleod Trail South

Secretary
Board of Examiners in Podiatry
Professions & Occupations Bureau
5th Floor, Kensington Place

PROPERTY APPRAISERS

Canadian Residential Appraiser:

- Authorized to appraise residential property, with dwellings up to and including the size of a threeplex.
- Requires 3 academic courses, 1 demonstration appraisal report, and 1 year of articling.

Accredited Appraiser, Canadian Institute:

- Authorized to appraise all types of real estate including commercial, agricultural and residential properties.
- Requires 7 academic courses, 2 demonstration appraisal reports, and 3 years of articling.

Once the articling period has been completed, candidates are interviewed by a local chapter of the Appraisal Institute, after which a recommendation is forwarded to the National Committee. If authorized, a certificate is issued.

Contact:

Mr. Maurice Munro
Secretary, Edmonton Chapter
Appraisal Institute of Canada
13516 - 122 Street
Edmonton, Alberta
T5G 0G5
Tel. 455-8796

Mr. Peter Loh
Secretary, Calgary Chapter
Appraisal Institute of Canada
40 A.M.H.C.
2924 - 11 Street, N.E.
Calgary, Alberta
T2E 8C4
Tel. 291-0960

PSYCHIATRIC NURSES

- The discipline is regulated under the Alberta Health Disciplines Act.
- The Registering body is the Registered Psychiatric Nurses Association of Alberta.
- Training involves a two-year program in psychiatric nursing.
- Regulations establish registration requirements, set standards of conduct, and define the scope of practise.
- Qualifications are assessed by the Registered Psychiatric Nurses Association of Alberta.

Contact:

Mr. Tim Schultz
Executive Director
Psychiatric Nurses Association
of Alberta
#201, 9711 - 45 Avenue
Edmonton, Alberta
T6E 5V8
Tel. 434-7666

PSYCHOLOGISTS

- The Psychologists Association of Alberta (PAA) registers those qualified as psychologists.
- Training as a psychologist must be the equivalent of a Masters Degree in Psychology from an approved graduate program of Psychology.
- It is necessary to be registered to use the title Psychologist in Alberta, or to engage in work described as "psychological".
- To be registered it is necessary to take a written professional Practice Exam, an oral exam, and to complete 900 hours of supervised practice.
- Credit may be granted for foreign qualifications.

Contact:

Dr. A.E. Hohol, Executive Director
Dr. A.G. Scott, President
The Psychologists Association
of Alberta (PAA)
400 Sunlife Place
10123 - 99 Street
Edmonton, Alberta
T5J 3H1
Tel. 424-5070

Universities Co-ordinating Council
Professional Examinations Office
Suite 203, 10611 - 98 Avenue
Edmonton, Alberta
T5K 2P7
Tel. 429-9975

REAL ESTATE SALESPERSONS

- The Alberta Real Estate Association (A.R.E.A.) is the organization which registers applicants to sell real estate in Alberta.
- Applicants must maintain a permanent residence in Alberta and must have been residents of Canada for a least three months.
- Must read, write and have good working knowledge of English.
- Must pass a written provincial examination.
- Some credit may be granted for foreign qualifications.
- Must be recommended by a licensed Real Estate Agent who declares that he will employ the applicant as a salesperson if he/she is registered with the Alberta Real Estate Association.
- A $130.00 fee is charged for the Real Estate 1000 Manual on application to write the provincial examination. There is also a $25 provincial registration fee in addition to other registration and course fees required by local Real Estate Boards' bylaws and requirements of individual Real Estate Agents.

Contact: Any licensed Real Estate Agent in your community.

Edmonton Real Estate Board
14420 - 112 Avenue
Edmonton, Alberta
T5M 2T9
Tel. 451-6666

Calgary Real Estate Board
503 - 7th Street, S.W.
Calgary, Alberta
T2P 1Y9
Tel. 263-0530

REHABILITATION PRACTITIONERS

- The usual training is a two-year community college course or equivalent.
- A re-evaluation is underway to determine the feasibility of regulating this discipline under the Health Disciplines Act.

Contact:

Debbie Nolt
President
Alberta Association of
Rehabilitation Practitioners
P.O. Box 386
Edmonton, Alberta
T5J 2J6

Registrar
Health Disciplines Board
Professions & Occupations Bureau
10011 - 109 Street
Edmonton, Alberta
T5J 3S8
Tel. 427-2655

RESPIRATORY THERAPISTS

- Must complete an approved two-year program, including one year's study.
- The usual training at present is at an institute of technology, followed by a one-year internship at hospital.
- Before being registered, applicants must pass a registration examination.
- All individuals who wish to use the title Respiratory Therapist must be registered with the Alberta Society of Respiratory Therapists.
- Registration expires March 31 of each year. Renewal is conditional on 320 hours of work as a respiratory therapist in the previous two years.

Contact:

Mr. Doug Rodgers, R.R.T., President, or
Ms. Jane Feaver, Registrar
Alberta Society of Respiratory Therapists
#205, 4500 - 16 Avenue, N.W.
Calgary, Alberta
T3B OM6
Tel. 247-3132

SOCIAL WORKERS

- Registration (R.S.W.status) under the Social Works Act 1969 is available to those who have the equivalent to the Alberta Bachelor of Social Work (BSW) degree. Applicants with lesser qualifications may pursue registration by writing the required examinations.
- The Universities Co-ordinating Council's Professional Examinations Board in Social Work evaluates the academic qualifications of all applicants to determine which, if any, of the ten examinations must be written.
- All foreign-trained applicants in social work must have one year of social work experience in Canada before registration will be granted.
- Registration and/or membership are not mandatory requirements for the practice of social work in Alberta. However, they may be advantageous in applying for employment.

Contact:

Mr. Mark Nicoll
Executive Director & Registrar
Alberta Association of Social Workers
#100, 11831 - 123 Street
Edmonton, Alberta
T5L 0G7
Tel. 454-1426
1-800-661-3089

Universities Co-ordinating Council
Professional Examinations Office
University of Calgary
2500 University Drive, N.W.
Calgary, Alberta
T2N 1N4
Tel. 220-7067 or 220-7066

TEACHERS

- The Teacher Certification and Development Branch of Alberta Education evaluates credentials and subsequently issues teaching authority. To be deemed eligible for the professional certificate, and applicant must present four years of university training, inclusive of an approved degree, and one year of professional teacher preparation.
- The Teacher Qualification Service of The Alberta Teachers' Association evaluates educational training for salary placement purposes.
- The teacher's employing school board assesses years of experience.

Contact:

Teacher Certification
and Development Branch
Alberta Association
West Tower, Devonian Building
11160 Jasper Avenue
Edmonton, Alberta
T5K 0L2
Tel. 427-2045

Qualifications Secretary
The Alberta Teachers'
Association
11010 - 142 Street
Edmonton, Alberta
T5N 2R1
Tel. 453-2411

VETERINARIANS

- The Alberta Veterinary Medical Association (AVMA) is an organization which registers veterinarians.
- Six or more years of university is required to train as a veterinarian.
- It is necessary to be registered to practice veterinary medicine in Alberta.
- Before being considered for registration, applicants must write the National Examining Board Examinations and receive a Certificate of Qualifications from the Board.

Contact:

Mr. Jean J. Leroux
Registrar
National Examining Board
Canadian Veterinary Medical Association
339 Booth Street
Ottawa, Ontario
K1R 7K1
Tel. (613) 236-1162
Fax. (613) 236-9681

Dr. H. E. Flatla
Registrar
Alberta Veterinary Medical Association
Suite 100
8615 - 149 Street
Edmonton, Alberta
T5R 1B3
Tel. 489-5507
Fax. 484-8311

TRADES

- Apprenticeship and Trade Certification, Alberta Career Development and Employment is responsible for training and certification in the designated trades.
- Apprenticeship in all trades is compulsory. To become an apprentice, a person must be at least 16 years of age and employed by a qualified employer willing to indenture him/her. Those under 18 years of age must have parental consent.
- Trades training from the first period of apprenticeship to journeyman status takes between two and four years involving technical training classes and on-the-job practical experience.
- Examinations are designed in cooperation with industry and the Apprenticeship Branch and are administered by Apprenticeship and Trade Certification.
- Credit may be granted for previous work experience or training.
- An interpreter may be permitted, under certain conditions, during the journeyman's examinations only.

There are two types of designated trade categories:
Proficiency Trades: It is compulsory that anyone working in a proficiency trade be either a registered apprentice or hold an Alberta Certificate of Proficiency as a journeyman.
Qualification Trades: Certification of Journeyman by Apprenticeship and Trade Certification is voluntary in Alberta at this time.

PROFICIENCY TRADES IN ALBERTA

(Minimum entrace requirements listed in brackets)

Auto Body Mechanic (Gr. 9)
Barber (Grade 10)
Beautician (Gr. 10)
Crane & Hoisting Equipment Operator (Gr. 9)
Electrician (Math 20 or 23)
Electronic Technician (Math 10 with a "B" average)
Elevator Constructor (exam and certification only)
Gasfitter (Gr. 9)
Heavy Duty Mechanic (Gr. 9)
Motorcycle Mechanic (Gr. 9)
Motor Mechanic (Gr. 9)
Plumber (Entr. exam compulsory)
Recreation Vehicle Mech. (Gr. 9)
Refrigeration & Air Condition Mechanic (Gr. 10)
Sheet Metal Worker (Math 10 or 13)
Steamfitter-Pipefitter (Entr. exam compulsory)
Welder (Gr. 9)

QUALIFICATION TRADES IN ALBERTA

(Minimum entrance requirements listed in brackets)

Agricultural Mechanic (Gr. 9)
Appliance Serviceman (Gr. 10 & Math 13 with a "B" average)
Baker (Gr. 9)
Boiler Maker (Entr. exam compulsory)
Bricklayer (Gr. 9)
Cabinet Maker (Gr. 9)
Carpenter (Gr. 9)
Cement Finisher (Gr. 9)
Communication Electrician (Gr. 11 + Math 20)
Cook (Gr. 9)
Craftsman (Gr. 9)
Crane + Hoisting Equipment Operator (Gr. 9)
Electrical Rewind Mechanic (Math 10)
Floor Covering Mechanic (Gr. 9)
Glassworker (Gr. 9)
Instrument Mechanic (Entr. exam compulsory)
Ironworker (Entr. exam compulsory)
Insulator (Gr. 9))
Landscape Gardener (Gr. 9)
Lather-Interior System Mechnic (Gr. 9)
Locksmith (no technical training)
Machinist (Gr. 9)
Millwright (Gr. 10)
Painter and Decorator (Gr. 9)
Partsman (Gr. 10)
Plasterer (no tech. training)
Power Lineman (Math 20)
Power System Electrician (Math 20)
Printing and Graphic Arts
Projectionist
Roofer (Gr. 9)
Sawfiler (Gr. 9)
Sprinkler Systems Installer (Entr. exam compulsory)
Steel Fabricator (Gr. 9)
Tilesetter (Gr. 9)
Tool and Die Maker
Transport Refrigeration Mechanic (Gr. 9)
Water Well Driller (Gr. 9)

October 1990

APPRENTICESHIP AND TRADE CERTIFICATION OFFICES

Bonnyville
2nd Floor., Provincial Building
P.O. Box 8115
4504 - 50 Avenue
Bonnyville, Alberta
T9N 2J4
Tel. 826-6142
Fax. 826-1904

Calgary
7th Floor, Century Park Place
855 - 8 Avenue, S.W.
Calgary, Alberta
T2P 3P1
Tel. 297-6457
Fax. 297-5183

Edmonton
3rd Floor, One Twelve Professional Centre
10050 - 112 Street
Edmonton, Alberta
T5K 2R4
Tel. 427-3722
Fax. 422-5125

Fort McMurray
7th Floor, West Tower
Jubilee Centre
9915 Franklin Avenue
Fort McMurray, Alberta
T9H 2K4
Tel. 743-7194
Fax. 743-7492

APPRENTICESHIP AND TRADE CERTIFICATION OFFICES Cont'd

Grande Prairie
Room 1201, Provincial Bldg.
10320 - 99 Street
Grande Prairie, Alberta
T8V 6J4
Tel. 538-5348
Fax. 538-5237

Hinton
425 Gregg Avenue
Hinton, Alberta
T7N 1N1
Tel. 865-8293

High Level
10603 - 93 Street
Box 452
High Level, Alberta
TOH 1Z0
Tel. 926-2661
Fax. 926-2833

Lethbridge
Room 258, Provincial Building
200 - 5 Avenue, South
T1J 4C7
Tel. 381-5380
Fax. 381-5795

APPRENTICESHIP AND TRADE CERTIFICATION OFFICES Cont'd

Medicine Hat
208 Provincial Bldg.
770 - 6 Street, S.W.
Medicine Hat, Alberta
T1A 4J6
Tel. 529-3580

Peace River
9603 - 90 Avenue
Box 28, Bag 900
Peace River, Alberta
T8S 1T4
Tel. 624-6211
Fax. 624-6476

Red Deer
Room 205, Provincial Bldg.
4920 - 51 Street
Red Deer, Alberta
T4N 6K8
Tel. 340-5151
Fax. 340-7086

Slave Lake
Lakeland Centre
Box 23
Slave Lake, Alberta
T0G 2A0
Tel. 849-7220
Fax. 849-7379

APPRENTICESHIP AND TRADE CERTIFICATION OFFICES Cont'd

Vermilion
1st Floor
Provincial Bldg., P.O. Box 268
4701 - 52 Street
Vermilion, Alberta
T0B 4M0
Tel. 853-8150
Fax. 853-8203

Whitecourt
Career Counsellor
5020 - 52nd Avenue
Whitecourt, Alberta
T75 1N2